

SECURITIES ACCOUNT OPENING FORM

Page 1 of 2

ACCOUNT NAME:

ACCOUNT TYPE: ☐ Individual ☐ Joint ☐ OR ☐ AND ☐ In Trust For ☐ Corporation

ADDRESS:

TELEPHONE NO.

Client hereby authorizes BPI to send applicable correspondences, statements and notices to the nominated e-mail address.

EMAIL ADDRESS:

DESIGNATED 3RD PARTY CUSTODIAN / REGISTRY: ☐ Bureau of the Treasury
☐ Philippine Depository & Trust Corp ☐ Others

SETTLEMENT BANK ☐ BPI ☐ BPI Direct BanKo

SETTLEMENT ACCOUNT ☐ Peso ☐ FCDU CA/SA No. - -

By signing below, the Client agrees to the following: (i) all information provided to Bank of the Philippine Islands (hereinafter referred to as "BPI" or the "Broker") are true, accurate and complete; (ii) to immediately notify/update BPI in writing, of changes in any of the information supplied or documents submitted by Client and to deliver to BPI all relevant documents detailing such change(s) as the BPI may reasonably request. BPI shall not be responsible for Client's failure to update this Form; (iii) prior to submitting to the Broker any information (including personal information of individuals related to said Client), Client has obtained all necessary authorizations and consents as may be required by applicable confidentiality and data privacy laws or agreement to enable Broker to process such information and to implement this Form.

Further, Client acknowledges and agrees: (i) to appoint the BPI to sell and/or purchase securities in accordance with the terms and conditions of the Client Agreement which the Client acknowledges to have read and fully understood after these were explained to said Client by the Broker; (ii) that he has agreed with all the terms and conditions provided in the Client Agreement attached to this Securities Account Opening Form, (a copy of which has been provided to and received by him) before providing the information required below; and (iii) that by signing this Securities Account Opening Form, Client hereby confirms that he has read, reviewed, and accepted the terms and conditions provided in the Client Agreement.

The Client acknowledges that:

- (a) he has read the provisions contained in pages 1-6 of the Terms & Conditions in the Client Agreement including those in the Product Disclosure Statement, and that he is satisfied, after these terms have been explained to him by the Broker , that these terms accurately reflect the Client's intent and agreement; and
- (b) he has been provided a copy of this Securities Account Opening Form, the Terms & Conditions, including the Product Disclosure Statement.

Client's Signature over Printed Name

Client's Signature over Printed Name

Client's Signature over Printed Name

Client's Signature over Printed Name

Date

FOR INTERNAL USE ONLY

REFERRED BY

CA/SA NO. and SIGNATURE VERIFIED BY

DATE

Officer's Signature Over Printed Name

Branch

OTHER INSTRUCTIONS:

Desk

Approver

SECURITIES ACCOUNT OPENING FORM

Page 2 of 2

Specimen Signature Schedule

The Client certifies and agrees that the signatory/ies named below, in accordance with the transactional requirement indicated below, are authorized to issue instructions, notices and/or other communications with respect to the opening, maintenance, and/or operation of the Client's securities account with BPI (the "Securities Account") and to bind the Client in all transactions with the Broker including among others the payment of funds/transactions to the Client's nominated deposit account with BPI (the "Settlement Account") and the designation of representatives. The Client authorizes BPI to rely and act, without liability, upon all instructions received from the signatory/ies in accordance with BPI's operating procedures or requirements.

The Client agrees to indemnify and hold free and harmless, BPI, and any of its subsidiaries and affiliates ("BPI Group of Companies") including its respective directors, employees, service providers, representatives or agents, from any and all claims, liabilities, damages, costs including costs of suit, fees and expenses that may arise out of their reliance on information provided by the Client to BPI and the implementation hereof. The Securities Account Opening Form and this schedule, as the same may be amended, modified or supplemented from time to time, shall form an integral part of the Client Agreement.

The Client certifies and agrees that the signatory/ies designated in this Specimen Signature Schedule in accordance with the transactional requirement indicated therein, are authorized to issue instructions, notices and/or other communications with respect to the opening, maintenance, and/or operation of the Securities Account and to bind the Client in all transactions with the Broker including among others the payment of funds/transactions to the Settlement Account and the designation of representatives. For Corporate Accounts, the designation below fully conforms with the Client's latest and updated Board resolution.

- ☐ This **supersedes previous** list of authorized signatory/ies
- ☐ This serves as our **additional** authorized signatory/ies
- ☐ Others: Please specify: _____

☐ ALL

☐ ANY TWO

☐ ANY ONE

☐ OTHERS _____

NAME OF CLIENT*	SPECIMEN SIGNATURE(S)	SPECIMEN SIGNATURE(S)
(PRIMARY INVESTOR)		
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.

** Name of signatories for Corporate Accounts.*

NOTE: In case of 2 or more individual accountholders, the risk profile of the Primary Investor shall be followed. The Client Suitability Assessment form signed solely by the Primary Investor shall be binding on all other accountholders.

Client's Signature over Printed Name

Client's Signature over Printed Name

Client's Signature over Printed Name

Client's Signature over Printed Name

Date

FOR INTERNAL USE ONLY

REFERRED BY	SIGNATURE VERIFIED BY	DATE
	<div>_____ Officer's Signature Over Printed Name</div> <div>_____ Branch</div>	
OTHER INSTRUCTIONS:		
<div>_____ Desk</div> <div>_____ Approver</div>		



Terms & Conditions Governing the Use and Operation of the Securities Account

These Terms and Conditions (the "Client Agreement" or "Agreement"), executed by the undersigned ("Client") in favor of Bank of the Philippine Islands (BPI), a universal banking corporation duly organized and existing under and by virtue of the laws of the Philippines, duly licensed by the Securities and Exchange Commission ("SEC") as a Broker Dealer in securities with principal place of business at 25th floor, Ayala Triangle Gardens Tower 2, Paseo de Roxas cor. Makati Avenue, Makati City, ("Broker" or "BPI"), sets out the terms and conditions that govern the operation of the Client's securities account with BPI (the "Securities Account") and the agreement between the Client and BPI, in its capacity as Broker of fixed income securities. The Client agrees that this Agreement, Product Disclosure Statement, Securities Account Opening Form, Client Suitability Assessment Form, their schedules and annexes, documentation relating to the Securities Account, including but not limited to appropriate resolutions and signature cards ("Account Documents"), shall be read and construed as one integral document and agrees to be bound thereby.

For purposes of these Terms and Conditions, "Affiliate" means a corporation, partnership or other form of association which is controlled by, or is under common control with, or controls BPI. The term "control" (including with correlative meanings, the term "controlling", "controlled by", and "common control") shall mean (i) ownership of at least twenty percent (20%) of the total issued and outstanding capital stock in such corporation or association, or (ii) the right to elect at least twenty percent (20%) of the number of directors in the corporation or association, or (iii) the right to cause the direction of the management and policies of such corporation, partnership or other form of association, whether through the ownership of shares, directorship, management, community of interest or contract.

By opening a Securities Account, the Client agrees to be bound by these Terms and Conditions.

1. PRIVACY AND CONFIDENTIALITY

(a) The Broker shall take reasonable measures to protect the privacy and confidentiality of information in its possession about the Client and its account.

(b) The Client consents to the recording of the Client's telephone conversations with the Broker in connection with this Agreement or any actual or potential transaction in relation thereto. The Client agrees that any such recording may be submitted in evidence to any court or in any proceedings for the purpose of establishing any transaction or any matter pertinent to this Agreement.

(c) Information obtained from the Client about said Client's financial situation, investment experience, and investment objectives regarding the services to be provided by the Broker, shall be treated with utmost confidentiality and shall not be disclosed to unauthorized persons unless required by law, relevant rules, or by lawful order of a court/ government agency/ quasi-judicial body of competent jurisdiction.

2. CONSENT TO PROCESSING AND DISCLOSURE OF INFORMATION

The Client acknowledges and agrees that updated information relating to the Client, the Client's organization, authorized representatives (including personal data of Client officers and directors, authorized signatories, employees, beneficial owners, agents, users, beneficiaries, customers and other personnel), transactions, orders, trades, positions, trading account codes, financial situation, investment experience, and investment objectives, business and bank accounts and records provided by the Client, made available to or in the possession of the Broker and/or any of its Affiliates (collectively referred to as the "BPI Group of Companies") (collectively, the "Client Information") or updated from time to time, may be collected, used, stored, consolidated, processed, profiled, benchmarked, disclosed and shared by and between the Broker or any member of the BPI Group of Companies, its successors and assigns, for any or all of the following (the "Purposes"):

(a) To approve, manage, facilitate, administer, implement, and provide the products, services, transactions, and facilities availed of and/or selected by the Client;

(b) To comply with the Broker's operational, audit, administrative, credit and risk management processes, policies and procedures; the terms and conditions of this Client Agreement; legal and regulatory requirements of government regulators, judicial or supervisory bodies, tax authorities or

courts of competent jurisdiction, as the same may be amended or supplemented from time to time;

(c) To comply with applicable laws of the Philippines (including but not limited to (i) Data Privacy Act ("DPA") and its implementing rules and regulations; (ii) Securities Regulation Code ("SRC") and its implementing rules and regulations, including SRC rule 30.2.9 on done through transactions ("DTT"); (iii) PDEX Rules or such other Self-Regulatory Organization (SRO) for the fixed income market; and/or (iv) PSE Rules and Regulations, and those of other jurisdictions including the United States Foreign Account Tax Compliance Act ("FATCA"), the laws on the prevention of money laundering and terrorism activities, including the provisions of Republic Act No. 9160 (Anti-Money Laundering Act of 2001), as amended ("AMLA") and the implementation of know your customer and sanction screening checks;

(d) To develop and enhance the product, business and customer offerings of Broker or any of the BPI Group of Companies, which may include the conduct of product, system, statistical or business analysis, surveys, schemes, planning and research;

(e) To pursue marketing, sales, promotional, advertising, and business initiatives (the "Marketing Initiatives"), which may include the development, formulation, dissemination, distribution and rollout of Marketing Initiatives information, materials, documents or brochures, relating to the products, services, events, promotions, programs, and offers, of Broker or any of the BPI Group of Companies or by third parties with which Broker or any of the BPI Group of Companies, under a duty of confidentiality, has contracted with (the "Program Partners"), whether such Marketing Initiative is undertaken individually by Broker or by any of the BPI Group of Companies or pursued together with any of the BPI Group of Companies or with Program Partners under a joint venture initiative, servicing agreement, cross-selling arrangement, loyalty or promo program or any project undertaking on a collective or tie-up basis;

(f) In compliance with regulatory requirements, to verify or validate the Client Information in any reasonable manner with appropriate sources including (but not limited to) courts, government agencies or arbitral tribunals on the status of any case or proceeding to which the Client may be a party;

(g) To carry out, fulfill and complete the transactions authorized by the Client in connection with Broker's performance of the services, facilities and these Terms and Conditions.



Terms & Conditions Governing the Use and Operation of the Securities Account

Pursuant to the relevant Purpose(s), Broker may share and disclose Client Information, whether within or outside the Philippines, under a duty of confidentiality:

- (1) to any of the BPI Group of Companies;
- (2) to Broker's directors, officers, employees, professional advisers, legal counsels, auditors, agents, representatives, service providers, and third parties providing services to Broker on a "need to know" basis;
- (3) to merchants and promotional, network, loyalty program and joint venture partner, and their respective service providers, in order to carry out, fulfill and/or complete the transactions authorized by the Client;
- (4) to any judicial, governmental, regulatory or supervisory body of the Philippines or those of other jurisdictions, including exchange of information among tax authorities in compliance with FATCA, as the same may be amended or supplemented from time to time;
- (5) to self-regulatory organizations ("SRO"), exchanges, clearing agencies, depositories and their authorized representatives that exercise regulatory and supervisory responsibilities over the Broker, or to comply with any order issued by the commission pursuant to SRC rule 30.2.9 on DTTs;
- (6) to any potential transferee or assignee of Broker's rights and/or obligations under the relevant contracts or agreements or in connection with any sale, acquisition, merger or consolidation of any of the BPI Group of Companies;
- (7) to representatives, agents or service providers engaged by Broker or by any of the BPI Group of Companies to perform (whether within or outside the Philippines) data processing, collection, consolidation, storage and such other services in connection with the products, services, and facilities availed of by the Client (the "Outsourced Service Providers");
- (8) to representatives, agents or service providers engaged by Broker, or by any of the BPI Group of Companies or by Program Partners, in connection with the Marketing Initiatives; and,
- (9) to such other persons or entities that Broker \ or any of the BPI Group of Companies or the Outsourced Service Providers may engage or contract with to facilitate or carry out any or all of the foregoing Purposes.

(h) The foregoing constitutes the express consent of the Client under the applicable bank secrecy, confidentiality and data privacy laws of the Philippines and other jurisdictions, including without limitation, the provisions of RA No.1405 (The Law on Secrecy of Bank Deposits), RA No. 6426 (The Foreign Currency Deposit Act), RA No.10173 (Data Privacy Act of 2012), RA No.8791 (The General Banking Law), RA No.9510 (Credit Information System Act), RA No. 8799 (Securities Regulations Code) (collectively, the "Bank Secrecy and Privacy Laws") and the Client agrees to hold the Broker, each member of the BPI Group of Companies and its authorized representatives free and harmless from any and all liabilities, claims, damages, suits, costs and expenses resulting from or in connection with the implementation of the Purposes and authorities conferred by the Client under this Agreement.

(i) For the avoidance of doubt, to the extent that applicable confidentiality, bank secrecy or other laws impose non-disclosure requirements on certain relevant information but permits a party to waive such requirements by written consent, the express consent provided herein shall constitute the Client's written consent for purposes of such applicable laws. Any agreement between the Client and the Broker to maintain confidentiality of information shall continue to be observed to the extent that such agreement is not otherwise inconsistent with

the consent to disclosure of Client Information authorized under this Agreement.

3. REPRESENTATIONS & WARRANTIES

The Client hereby represents and warrants to the Broker on a continuing basis:

- (a) that the Client has the legal right, authority and full power, and the Client's authorized representative/s are duly authorized to execute, deliver and perform this agreement and all necessary actions have been taken to authorize the execution, delivery and performance and enforcement of the same. If a corporation, Client represents further that it is a corporation duly organized, validly existing and in good standing under the laws of the Philippines and other jurisdiction where it is conducting business.
- (b) the Client's execution and delivery of this agreement will not violate any provisions, permits, or licenses of the Client as well as all applicable laws or regulations. Neither the execution delivery of this agreement nor the performance of the Client's obligations hereunder will breach or result in default or violation in the performance or fulfillment of any obligation, covenant or condition in any agreement to which the Client is a party or is bound.
- (c) the Client has obtained, prior to submitting to the Broker information about individuals related to it (including personal data of its officers and directors, authorized signatories, employees, customers and other personnel) all necessary authorizations and consents as may be required by applicable confidentiality and data privacy laws or agreement, to enable BPI to process the information.
- (d) the Client agrees and understands that securities purchased and/or held in custody under this Agreement are not insured by the Philippine Deposit Insurance Corporation.

4. CLIENT CLASSIFICATION

Broker classifies and assesses its clients on a best effort basis according to (A) *Financial Sophistication* and (B) *Risk Tolerance* based on information provided by the Client in order to determine the product that is suitable to the Client's needs, financial situation, and objectives; consistent with the Client's mandate, risk tolerance and constraints.

Financial Sophistication

- *Market counterparty* - refers to any financial institution, only with respect to the instruments in which it is authorized to engage as a Broker;
- *Sophisticated institutional client* - refers to an institution that is not a market counterparty but has the level of net worth, knowledge, expertise, and experience to deal with financial products;
- *Sophisticated individual client* - refers to an individual who has demonstrated to the BSFI that he has the level of net worth, knowledge and experience to deal with financial products; or
- *Others* - refer to all other institutional or individual clients not categorized as market counterparty, sophisticated institutional client, or sophisticated individual client.

Risk Tolerance

- *Conservative* - Client prefers an investment and/or hedging strategy where the primary goal is to prevent the loss of principal
- *Moderate* - Client is willing and able to expose funds to a moderate level of risk in consideration for higher returns or to meet certain objectives; and



Terms & Conditions Governing the Use and Operation of the Securities Account

- *Aggressive* - Client is willing and able to accept higher risks involving volatility of returns and even possible loss of investment in return for potentially higher long-term results.

5. PRODUCTS AND SERVICES

The list of products and product-specific disclosures are set out in the Product Disclosure Statement, which is attached hereto as **Annex "A"**.

6. GENERAL RISK DISCLOSURE STATEMENTS (INCLUDING BUT NOT LIMITED TO)

The Client acknowledges and agrees that he has read, fully understands and agrees to the following risk disclosure statements:

- (a) *Risk of Securities Trading:* The price of securities can and does fluctuate, sometimes dramatically. The price of a security may move up or down, and may even become valueless. It is as likely that losses will be incurred rather than profit made as a result of buying and selling securities. This is a risk that the Client is prepared to accept.
- (b) *Investment Risk:* Debt and similar securities are not the same as Savings or Time Deposits. The returns and the principal investment in these products are not insured nor are guaranteed. An investor may suffer losses and as a result, there is no guarantee that an investor will get back his/her principal investment.
- (c) *Credit Risk:* An investor is directly/solely exposed to the risk of an issuer of securities (e.g. the Phil. Govt. for Phil Bonds, the Phil. Corporation who issued the security, etc.) defaulting on its obligations in respect to the security up to the full amount of the principal subscribed plus interest.
- (d) *Liquidity Risk:* There may be a lack of buyers and sellers to allow the investor to readily buy or sell investments. This exposes the investor to the risk of having to hold security investments until maturity unless there is a third party willing to purchase the same.
- (e) *Volatility/Market Risk:* Volatility refers to the degree of unpredictable change over time of a certain variable such as the price or yield of an investment. The prices of securities fluctuate, sometimes dramatically.
- (f) *Currency Risks:* The profit and loss in transactions in foreign currency-denominated contracts (will be affected by fluctuations in currency rates where there is a need to convert from the currency denomination of the contract to another currency.

This risk disclosure does not purport to disclose all the risks and other significant aspects of investing in these securities. The Client should undertake said Client's own research and study on the trading of high-risk securities before commencing any trading activity.

7. NO PORTFOLIO/SECURITIES PERFORMANCE GUARANTEE

The Client acknowledges that the Broker \ does not in any way guarantee the performance of the Portfolio/Securities and shall not be responsible for any loss sustained except where such loss arises solely out of its acts and omissions done or suffered in manifest bad faith or through gross negligence, gross misconduct or willful neglect.

8. FEES, EXPENSES, COMMISSIONS, PENALTIES

In consideration of the Client's availment of the products and services herein, the Client agrees to pay the Broker the applicable fees specified in the Leave Order Form (LOF).

(a) The Client agrees that the Broker's obligations under the Agreement are conditioned upon the Client paying in full to the Broker such fee(s) as may be revised and/or updated from time to time by the Broker. The Client authorizes the Broker to debit such fees directly from the Client's Settlement Account identified in the Securities Account Opening Form. For all purposes, including any legal proceedings, a certificate issued by any officer of the Broker as to the sums and liabilities incurred by or due to the Broker shall, in the absence of manifest error, be conclusive against the Client.

(b) Without prejudice to any other rights under the Agreement, if any of the fees and expenses referred to herein or incurred or owing pursuant to the Agreement remain outstanding after these have become due and payable:

- (1) The Broker shall be entitled, without need of notice, to debit automatically and/or offset against or cause the automatic debiting and/or offsetting of any Settlement Account in settlement of any of the Client's outstanding obligations;
- (2) The Broker shall have a lien over the Securities which shall stand as security for such fees and expenses with power to sell, by public or private sale on such conditions as the Broker thinks fit, any such Securities in or towards settlement and any proceeds of sale may be applied in or towards payment of the said fees and expenses.

The Broker's rights pursuant to this Clause shall be in addition to and not in substitution for any other rights of a similar nature enjoyed by the Broker.

9. PRICES

(a) Any price of any Security quoted by the Broker in response to any enquiry by the Client is for reference only and shall not be binding on the Broker or any of its market information providers. The Broker shall be entitled to act on any Instruction for the sale and purchase of any Security even if the price of such Security has altered to the disadvantage of the Client between the time of receipt of such Instruction and the time at which the Broker or its agent completes any such sale or purchase, as long as the executed price is as favorable as possible under prevailing market conditions.

(b) BPI is acting as Broker for the Client, and as such, is understood to quote a selling /buying price similarly acceptable to the Broker, acting as Principal, and which price shall be based on market information accordingly received in good faith.

(c) While the Broker and its market information providers endeavor to ensure the accuracy and reliability of prices quoted, the Broker does not guarantee accuracy and reliability of prices quoted and shall not be liable for any loss or damages arising from any inaccuracies or omissions.

(d) No Client who has obtained quotes of the prices of any Securities from the Broker shall:

- (1) disseminate such quotes (or any part thereof) to any other person;
- (2) use or permit the use of such quotes (or any part thereof) for any illegal purpose;
- (3) use such quotes (or any part thereof) other than for the Client's own personal use; or
- (4) use such quotes (or any part thereof) in relation to any trading or dealing of Securities otherwise than through the Broker.

10. RIGHTS OF SET-OFF

The Broker may, without notice to the Client, set-off or transfer any sum(s) from the Client's Settlement Account, in satisfaction



Terms & Conditions Governing the Use and Operation of the Securities Account

of any or all of the Client's liabilities to the Broker or its sub-custodians, or any of its subsidiaries or affiliates.

11. LIMITATION OF LIABILITY, INDEMNITY AND FURTHER ASSURANCE

(a) The purchase and sale of the securities/instruments by the Broker under this Agreement shall be on a without recourse basis. The Broker neither warrants nor guarantees payment of principal and/or interest thereon or both at maturity. The risk of default by the issuer of the securities for any reason shall specifically be assumed by the Client. In the event the Client wishes to sell the security/instrument, the Broker will not repurchase the same but may, on a best efforts basis, sell the same on behalf of the Client at prevailing market rates.

(b) Without prejudice to any other provision herein, the Client hereby agrees to hold harmless and fully indemnify the Broker and its officers, employees and agents against any and all losses, liabilities, claims, obligations, damages, taxes, duties, penalties, actions, costs, expenses and disbursements of any kind and nature whatsoever (including legal fees and expenses) which any of them may reasonably incur or suffer pursuant to or in connection with:

- (1) any act or omission by any of them in the performance of the Client's obligations hereunder, save where due solely to the gross negligence or willful fault of the Broker or any of its officers, employees or agents; or
- (2) any failure by the Client to observe the provisions of, or perform his obligations under the Agreement.

(c) The Client shall hold the Broker and its stockholders, Board of Directors, officers and staff free and harmless from, and shall indemnify them for any liability, obligation, loss, damage, penalty, claim, suit, action, judgment, expense or disbursement of whatever nature, arising from or in connection with this Agreement, which the Client may suffer arising out of this Agreement or any sale, transfer, or assignment of securities/instrument covered by the same, or the enforcement of any of the terms hereof, except to the extent caused by the willful misconduct or gross negligence of the Broker.

(d) The Client agrees, at Client's own expense and when requested by the Broker, to promptly do and execute, or cause to be done and executed, such acts and documents as may, in the Broker's reasonable opinion, be necessary or desirable to give full effect to all rights, remedies or powers conferred upon the Broker hereunder.

(e) The Client confirms that Client's right to the securities purchased under this Agreement is subject to the receipt of cleared funds by the Broker. Payment of securities purchased shall be debited from good/cleared funds in the Client's Settlement Account. All checks/drafts or other instruments delivered to the Broker or deposited in the Settlement Account as payment for the purchase of securities/instruments are accepted subject to clearing and final payment. If the same is subsequently returned unpaid, the Client is obligated to return to the Broker the corresponding Confirmation Advice or any document confirming payment/investment which shall be considered of no force and effect from the beginning.

(f) The Broker is authorized but not obligated to automatically reinvest in the Client's name the proceeds of any maturing placement, under such terms or conditions that the Broker deems appropriate, unless the Client issues to the Broker before such maturity a written investment instruction which specifies acceptable placement terms.

12. CONFLICTS OF INTEREST

(a) The Broker shall disclose to the Client any material interest it may have in any investment or proposed transaction, and conduct all purchase/sales transactions or investment

activities in accordance with the applicable code of ethics and any applicable law, regulation, ruling or order.

(b) The Client agrees that BPI as Broker may perform its duties under this Agreement through third parties, including any member of the BPI Group, including branches, subsidiaries, or affiliates engaged in broker functions or other third parties who may be acting as agent or as principal. Neither the Broker nor such third party is obliged to account to the Client for any commission, fees or other benefits obtained in connection therewith. In particular, the Client agrees that the Broker may execute the Instructions through such brokers as it may deem necessary in its sole discretion decide.

13. CLIENT CONCERNS

For any complaint or other concerns, you may send an e-mail to your Relationship Manager, Corporate Clients Segment Account Officer or Global Markets Foreign Exchange Broker, as the case may be. If you are not satisfied with the response to your complaint, you may send an e-mail to bpi.globalmarkets_customer@bpi.com.ph.

You may also send us a message through www.bpi.com.ph/contactus or call our 24-hour BPI Contact Center at (+632) 889-10000.

For further information visit <https://www.bpi.com.ph/contactus>

14. REPORTS ON UNAUTHORIZED TRANSACTIONS, OTHER CONTINGENCIES

All instructions regarding any purchase or sale of securities shall be given in accordance with the signing authority specified by the Client in the Securities Account Opening Form or thereafter notified by the Client to the Broker in accordance with this Agreement. If any of the joint investors gives written instruction to hold payment of the amount invested or any portion thereof or any interest thereon to the other/s, then payment shall not be made notwithstanding the aforementioned signing authority.

The Broker hereby warrants to act for and on behalf of the Client at all times in the purchase and sale of financial products/instruments/securities or in rendering any service under this Agreement, and only upon receipt of a lawful order, in writing, or oral orders after the same has been confirmed in writing by the Client, and duly received by the Broker.

In the event that an order was made or a transaction was entered into by the Broker for or on behalf of the Client without the latter's express directive, confirmation, or affirmation in writing, the Client shall report the said unauthorized order or transaction pursuant to Section 13 (*Client Concerns*) hereof.

15. EVENTS OF DEFAULT AND TERMINATION

(a) Any one of the following events shall constitute an event of default:

- (1) the Client's failure to pay any amount payable to the Broker or submit to the Broker any documents or deliver any asset/ security to the Broker hereunder as required by the transaction, when called upon to do so or on due date;
- (2) breach of this Agreement by the Client;
- (3) the filing of a petition in bankruptcy or the commencement of any analogous proceedings against any of the Clients;
- (4) the levying of any attachment against the Securities Account, the Settlement Account, or any other



Terms & Conditions Governing the Use and Operation of the Securities Account

accounts maintained with any member bank of the BPI Group;

- (5) any information, declaration representation or warranty made by the Client to the Broker in this Agreement being or becoming incorrect or misleading;
 - (6) the death of the Client (if the Securities Account or the Settlement Account is not a joint account); and
 - (7) any other matter or event including any regulatory requirements or the nature of the instructions given by the Client to the Broker which the Broker in good faith believes may expose or lead the Broker to any actions, claims, proceedings, losses, damages, costs, expenses or liabilities of whatever nature.
- (b) Either the Broker or the Client shall have the right, at any time upon giving reasonable notice, to close the Securities Account without providing any reason therefor. The Broker shall be entitled to close the Securities Account without need of prior notice to the Client if an event of default set out above occurs or in the event of exceptional circumstances (such as when the Securities Account is being used for criminal activities) and also notwithstanding that the Securities Account is in credit.
- (c) In the event that the Securities Account is closed and/or this Agreement is terminated in accordance with Section 16 (A) (Events of default and Termination) above, to the extent permitted under applicable laws and regulations but without any prejudice to any other rights and remedies the Broker may have, the Broker shall be entitled to:
- (1) close out all or any open positions held by the Broker for the Client in any account with BPI or any member bank of the BPI Group;
 - (2) to the fullest extent permitted by law, dispose of any securities, collateral or other assets comprising the Portfolio/Securities; and
 - (3) cancel any outstanding instructions in order to suspend or close the Securities Account, and apply all and any cash held by the Broker and/or the proceeds in satisfaction of all or any amounts owing to the Broker (including without limitation, amounts due in respect of settlement, fees, commissions and interest).
- (d) The Broker reserves the right and the Client authorizes the Broker to combine and consolidate the balances of all of Client's accounts maintained in BPI or any member of the BPI Group and to set off such balances against outstanding balance between the Client and the Broker. The Client grants the Broker full power and authority to implement the foregoing authorizations, the performance of which are hereby expressly authorized, confirmed and ratified by the Client.
- (e) Without prejudice to the foregoing, the Client shall pay to the Broker on demand any replacement or other costs which may arise as a consequence of the premature liquidation of the investments of the Portfolio /Securities provided that such costs are reasonably incurred. The Client irrevocably authorizes the Broker to deduct all such costs from the proceeds of the liquidation of the Portfolio/Securities.
- (f) The Client authorizes the Broker to transfer or appropriate without the Client's prior notice or consent the balances in any of the deposit accounts held in any of the member bank of the BPI Group in his name to set off the balances still owing to the Broker notwithstanding that the deposit or any part thereof may be subject to a period of notice.
- (g) Subject to the provisions of this Agreement and after deduction of all monies and liabilities due by the Client to the Broker, the Broker shall, as soon as practicable, remit the proceeds of the liquidation of the Portfolio/Securities or, if requested by the Client, return such securities or other property as from time to time constitute part or whole of the Portfolio/Securities to the order and at the risk of the Client.
- (h) The Client and the Broker acknowledge that closing the Securities Account, terminating the Broker's services or this

Agreement, will not affect the rights and obligations of either party already accrued and/or incurred prior thereto.

(i) The Broker shall not in any way be responsible for any diminution of value of the investments/securities or part thereof by reason of termination of this Agreement for whatever reason and the Client shall in such event bear all losses, penalties or expenses arising from the sale, transfer, disposal or liquidation of the Portfolio or part thereof.

(j) In order to secure payment of the Client's obligation under this Agreement, the Client hereby grants to the Broker a continuing lien and security interest in, and right of set-off against, all of the Client's right, title and interest in and to the Settlement Account, the Securities Account, and the securities, including proceeds thereof, money and other property now or hereafter held by the Broker for and on behalf of the Client. In this regard, the Broker shall be entitled to all the rights and remedies of a secured creditor under applicable laws, rules or regulations in effect.

16. ATTORNEY'S FEES

In the event of any controversy or litigation arising herein, the Client shall compensate the Broker for attorney's fees at the rate of ten percent (10%) of the amount involved but not less than P100,000.00 plus reasonable litigation expenses. Venue of action for any litigation shall be in the proper courts of Makati City only and the Client submits to the jurisdiction of such courts. The foregoing, however, shall not limit the right of the Broker to commence any action or proceeding in any venue or jurisdiction where the Client's assets may be found.

17. COOLING OFF PERIOD

The Client may cancel the agreement to purchase a security / financial product without penalty, upon written notice to the Broker, within two (2) banking days following the transaction date. The Broker may, however, collect or recover reasonable amount of processing fees or administrative fees plus any mark to market costs from the signing of the contract up to its cancellation. For the Cooling-Off Period to apply, the following conditions shall be met:

- (a) The Client is a natural person. Cooling-off is not applicable to corporations, partnerships, and associations; and
- (b) The financial transactions covered are financial instruments whose remaining term is equal to or beyond one (1) year.

This right shall not apply where there has been a drawdown of a credit facility and the Broker shall be able to recover any loss arising from an early withdrawal of a fixed rate term deposit which loss arises because of a difference in interest rates. This shall be in addition to any reasonable administrative fees associated with the closure of the term deposit.

Any request to exit an Agreement or Contract must be in writing, signed, and submitted in original form to the Broker.

Provided that, the Broker shall not be obliged to repurchase the security subject of the exercise of the Cooling Off period, but shall, on a best efforts basis, sell the same on behalf of the Client at prevailing market rates

18. CLAIMS FOR PAYMENT / REDEMPTION

Any claim relating to the payment or redemption of any security/instrument covered by this Agreement shall be filed within thirty (30) days from receipt of the Client's Confirmation

Terms & Conditions Governing the Use and Operation of the Securities Account

Advice or any similar document evidencing the transaction from the Broker. If no error is reported within such period, the Confirmation Advice or any similar document shall be considered correct and subject security/instrument shall be deemed fully paid and settled.

19. AMENDMENT OR MODIFICATION OF THE AGREEMENT

The Broker reserves the right to change any of the foregoing terms and conditions by giving written notice thereof to the Client. Such changes shall become effective and binding upon the Client in the event the latter does not object or reply to such notice within ten (10) business days from service of notice in accordance hereof.

20. COLLECTING AGENT

The Broker may be designated as the Client's collecting agent but guarantees no payment therefor. As collecting agent, the Broker shall credit the Securities Account for any interest or principal due on the Client's securities only upon receipt of payment from the issuer or its authorized paying agent.

The Client hereby authorizes the Broker to debit the Client's Securities Account for any excess of payment or miscredit without need of prior notice to the Client.

All taxes, fees, expenses or charges arising out of this Agreement and/or attendant to the purchase, sale, transfer, or assignment, in whole or in part, of the securities/instruments covered by this Agreement, including custodianship of the securities, shall be for the Client's exclusive account.

21. WAIVER

(a) Waiver of any right under this Agreement must be made in writing and signed by the party waiving such right. The Broker will not be regarded as having waived any right under this Agreement if it fails or delays in exercising such right. Any single or partial exercise of any right under this Agreement will not preclude any further exercise of such right or the exercise of any other rights.

(b) A party who waives any breach of any provision of this Agreement will not be regarded as having waived any subsequent breach of that provision or any other provision.

22. BINDING EFFECT OF THE AGREEMENT; ASSIGNMENT

This Agreement shall be binding on the Client and the Client's estate, executors, administrators, personal representatives, trustee in bankruptcy, receiver, liquidator or other successors

and permitted assigns and shall operate for the benefit of the Broker and the Client's successors, assigns and agents, notwithstanding any change by way of amalgamation, consolidation or otherwise in the constitution of the Broker or any of the Client's successors, assigns or agents. The Client shall not assign or transfer any of his rights or obligations under this Agreement without the Broker's prior written consent. The Broker may assign without need of prior notice to the Client, or otherwise transfer or grant participations in all or any of its rights and interests under this Agreement and any transaction to which this Agreement relates and/or the goods, documents and other properties in respect of which the Broker has a security interest and may deliver the same to the transferee(s), who shall thereupon become vested with all the rights and powers in respect thereof which were formerly vested in the Broker. The Broker shall be released and discharged from any liability or responsibility in respect of the goods, documents or other properties so transferred but shall retain all its rights and powers in respect of goods, documents or other properties not so transferred.

23. GENERAL PROVISIONS

(a) In the event of the death of the Client/ accountholder/s, the Broker shall only honor instructions on the Securities account upon submission of the documents required by any relevant third party depositary of their securities or any relevant government agency, as applicable, with regard to the settlement of the estate of the deceased account holder/s. For corporate Securities Accounts, in the event of bankruptcy, liquidation or receivership of the Client, instructions in relation to the Securities Account or the investment shall be given by the duly designated trustee, liquidator or receiver, as the case may be, upon submission of the required documents proving authority to give instructions in relation thereto.

(b) Written notice by the Broker shall be effective if sent to any of the following:

- (1) the Client's authorized representatives through the Broker's electronic messaging system/mail transmission/in-app inbox;
- (2) the Client's address based on the Broker's records; or
- (3) any other address it may provide to the Broker in writing.

The Client shall promptly notify the Broker, in writing, for any changes in the Client's address, residency status or other information indicated in this Agreement and its attachments, including the Client Information Sheet. Following this, all such communications sent thereto shall be deemed correct, if the Broker shall not receive any objection from the Client within twenty four (24) hours from delivery thereof.

**PRODUCT DISCLOSURE STATEMENT
FIXED INCOME SECURITIES**

PRODUCT DESCRIPTION

It is primarily a debt instrument with a fixed amount of INTEREST paid according to a fixed schedule.

The PRINCIPAL is repaid to the investor at the end of a stated maturity date.

The salient features of a Fixed Income Security are as follows:

- Payments for a Fixed Income Security are known in advance.
- The borrower/issuer is obliged to make payments of a fixed amount of interest on a fixed schedule; and to repay the principal amount on maturity.
- The term "fixed" in fixed income refers to both the schedule of obligatory payments and the amount.
- The term fixed income is also applied to an investor's income that does not vary materially over time.
- Investors in Fixed Income Securities are typically looking for a constant, predictable and secure return on their investment.

KEY ELEMENTS OF A BOND INSTRUMENT

Currency	This refers to the denomination of the bond issuance. (e.g. PHP, USD, EUR, JPY, etc.)
Face Value	The nominal value of a security refers to the amount that the Fixed Income Securities holder will receive at the bond’s maturity. This is also referred to as the redemption value, principal, maturity value, or par value.
Trade Date	Date when the Fixed Income Securities is purchased or sold by the Client.
Security Settlement Date	Date at which Fixed Income Securities is delivered from seller to the buyer.
Issue Date	Date when Fixed Income Securities is issued to the public.
Maturity Date	Date when the Face Value and final coupon, as applicable, is paid back to the Fixed Income Securities holder.
Coupon Rate	The interest rate paid on a debt security as calculated on the basis of the bond’s Face Value.
Coupon Date	The date when a coupon payment is made to the Fixed Income Securities holder.
Coupon Frequency	The number of coupon payments per year. The total coupon per year is divided by the Coupon Frequency to determine the cash payout per Coupon Date. Coupon Frequency varies per the type of bond issuance e.g. quarterly, semi-annually, annually, etc.
Accrued Interest	The accrued interest on a bond is the amount of interest accumulated on the bond since the last coupon payment. The interest has been earned but will only be paid out on the Coupon Date.
Price	The price per hundred of the bond’s face value at which it can be bought or sold. This is the sum of the present value of all future cash flows of the bond. The bond’s Price is affected by factors such as market interest rates, accrued interest, supply and demand, credit quality, maturity date, market events, and the size of the transaction.
Yield to Maturity (YTM)	The total return one would expect if the bond will be held to maturity. The YTM is essentially the discount rate at which the present value of all future cash flows equals the price of the security.
Original Tenor	Length of time between the bond’s Issue Date and Maturity Date.
Issuer	The entity with responsibility to meet the contractual payments due on the debt obligation.
Day Count Convention	The method used to calculate for the accrual of interest e.g. Actual / 360, Actual / Actual, 30/360, or a variant of the foregoing.

TYPES OF FIXED INCOME SECURITIES

BPI may offer the following Fixed Income Securities:

GOVERNMENT SECURITIES (PHP) issued by the Republic of the Philippines through the Bureau of the Treasury (BTr)		
Treasury Bills (T-Bills)	Fixed Rate Treasury Notes (FXTNs)	Retail Treasury Bonds (RTBs)
<ul style="list-style-type: none"> Issued at a discount from the face value Do not pay regular interest payments as with a coupon bond, but interest is included in the maturity value Original Tenor: Up to 364 days (91, 182, 364 days) The number of days is based on the universal practice around the world of ensuring that the bills mature on a business day. Quoted either by their yield rate, which is the discount, or by their price based on 100 points per unit. Redeemed at par on maturity date. 	<ul style="list-style-type: none"> Regular bonds issued by the Bureau of the Treasury Original Tenor: longer than one (1) year Semi-annual coupon payments 	<ul style="list-style-type: none"> Bonds issued by the Bureau of the Treasury intended for retail investors Can be sold to retail investors for a face value as low as PHP 5,000.00 Original Tenor: Up to 20 years (2, 5, 7, 10, 20 years) These are sold at its face value on origination. The yield is represented by the coupons, expressed as a percentage of the face value on per annum basis. Quarterly coupon payments

SOVEREIGN ISSUANCES (Foreign Currency)		
Issued by the Republic of the Philippines through the Bureau of the Treasury (BTr)		Other Sovereign Issuance
Retail Onshore Dollar Bonds (RDBs)	Republic of the Philippines Bonds (ROPs)	<ul style="list-style-type: none"> Bonds, bills, and notes issued by other national government Original Tenor: ranges from 30 days to more than 10 years Issuances are backed by the full faith and credit of the issuing government
<ul style="list-style-type: none"> Bonds issued by the Bureau of the Treasury intended for retail investors Original Tenor: Up to 10 years (3, 5, 7, 10 years) Sold at face value on origination. Yield is represented by coupons, expressed as a percentage of the face value on per annum basis. Earns fixed interest Quarterly coupon payments 	<ul style="list-style-type: none"> Original Tenor: ranges from 5 to 25 years Earns fixed interest Semi-annual coupon payments 	

PRIVATE SECURITIES	
Commercial Paper	Corporate Bonds
<ul style="list-style-type: none"> • Original Tenor: less than one (1) year • Sold at a discount; Quoted either by the yield rate, which is the discount, or • by the price based on 100 points per unit • Redeemed at par on maturity date 	<ul style="list-style-type: none"> • Regular bonds issued by corporations • Original Tenor: longer than one (1) year • Frequency of coupon payments depends on issuer.

BANK ISSUANCES	
Bank Bonds	Long Term Negotiable Certificate of Deposit (LTNCD)
<ul style="list-style-type: none"> • Original Tenor: longer than one (1) year • Frequency of coupon payments depends on issuer. 	<ul style="list-style-type: none"> • Negotiable instrument • Original Tenor: longer than one (1) year • Frequency of coupon payments depends on issuer. • Guaranteed by the Philippine Deposit Insurance Corporation (PDIC) up to P500,000

BENEFITS AND ADVANTAGES

Fixed Income Securities offer the following benefits and advantages to Clients:

- Offer fixed return on interest income regardless of movement in market interest rates, if the investment is held to maturity
- Predictable cash flow in terms of periodic coupon payments
- Available on a wide range of maturities to suit the duration preference of the investor
- May provide higher returns versus other traditional banking products
- Generally liquid instruments which are beneficial in terms of pricing and negotiability in the secondary market
- Depending on the currency of the bond, total return may be enhanced due to favorable currency movement.

RISKS AND DISADVANTAGES

The following are the risks and disadvantages associated with this type of product:

- Interest income from the Fixed Income Securities relies heavily on the creditworthiness of the Issuer. Any deterioration in the Issuer's creditworthiness may negatively affect the price of the bond and result in losses when selling the security prior to maturity.
- Changes in interest rate levels may result in a client booking mark to market losses or realizing an actual loss if the security is sold at adverse prices.
- Cash flows on a Fixed Income Securities such as the periodic coupon payment and the maturity proceeds may be reinvested at less favorable rates due to changes in interest rate scenario prevailing at the time of receipt of cash flows by the investor.
- Liquidity refers to the ease with which a security can be bought or sold at tight bid-offer spreads. In the lack of a liquid market for a security, a bond holder may not be able to liquidate his holdings easily and may be forced to sell at adverse prices.
- Except for LTNCDs, Fixed Income Securities are not insured by the Philippine Deposit Insurance Corporation (PDIC).
- For foreign currency denominated Fixed Income Securities, Peso appreciation may result in mark to market loss on foreign currency depreciation and in an actual lower total return during coupon payments and maturity proceeds of the bond when converted to Peso.
- Due to timing delays mainly due to time zone differences in the delivery of certain foreign currency denominated Fixed Income Securities, there is a possibility that there will be few days after the deal settlement date before the foreign currency denominated Fixed Income Securities will be available in the client's Philippine Depository and Trust (PDTC) account. Likewise, there will be delay in crediting to the client's account for coupon payments and proceeds of maturities or sales.

COMPLAINTS HANDLING PROCESS

Any dispute or complaint must be made in writing (with all relevant details) and should be referred to the Client's Relationship Manager, Corporate Clients Segment Account Officer or Global Markets Fixed Income Broker/Selling Agent, as the case may be. The Client may likewise email his concerns to bpiglobalmarkets_customercare@bpi.com.ph or send a message through <https://www.bpi.com.ph/contactus> or call our 24-hour BPI Contact Center at (+632) 889-10000.

BPI is regulated by the Bangko Sentral ng Pilipinas. <https://www.bsp.gov.ph>

FEES & CHARGES

In consideration of the Client's availment of the products and services herein, the Client agrees to pay the Broker/Selling Agent the applicable fees specified in <https://www.bpi.com.ph/invest/fixedincome/fees>.

GENERAL RISK DISCLOSURE STATEMENTS (INCLUDING BUT NOT LIMITED TO)

Before entering into any transaction, you should carefully consider whether the transaction is appropriate for you in light of your objectives, experience, financial and operational resources, and other relevant circumstances. You should ensure that you fully understand the nature and extent of your exposure to risk or loss.

In general, investing in Fixed Income Securities involves risks, which include, among others, the following:

1. **Credit Risk** – the inability of the issuer to meet its payment obligations
2. **Price Risk** – the possibility of opportunity losses if bond prices improve vis-à-vis the bond price at purchase; or experience real losses if bond prices move adversely and there is a need to sell the bond before maturity
3. **Foreign Exchange Risk** – for clients who convert principal and coupon payments to Peso, this is the possibility that the value of their investment may decrease in Peso terms if exchange rates move adversely
4. **Liquidity Risk** – the possibility for a bondholder to experience losses when selling the bond due to lack of buyers in an inefficient market
5. **Call risk** – for those securities with a call option, this is the possibility that the bond may be redeemed by the issuer before maturity
6. **Reinvestment risk** – the possibility that proceeds from principal and coupon payments may be reinvested at a lower rate than the original investment
7. **Operational Risk** – the appropriateness of a client's internal risk management systems and controls, as applicable, to monitor risks on an on-going basis throughout the lifetime of a transaction
8. **Legal and Regulatory Risks** – the possibility for a party/ies to experience losses due to the enforceability of contractual obligations, compliance with regulatory requirements and taxation treatment of foreign exchange transactions, the possibility that the issuer will default on its obligation

This risk disclosure does not purport to disclose all the risks and other significant aspects of investing in Fixed Income Securities. You should undertake your own research and study on the trading of Fixed Income products before commencing any trading activity.

BPI has in place a robust internal control system and processes that help manage the various risks involved in its transactions with counterparties. BPI does not in any way guarantee the performance of any portfolio / investment and shall not be responsible for any loss sustained except where such loss arises solely out of BPI's acts and omissions done or suffered in evident bad faith or through gross negligence, gross misconduct, willful neglect, willful fault or material breach of duty or contractual obligation.