

ISSUING OR RECEIVING A CHECK?

In line with the 2025 check design requirements.*
Please ensure all checks follow the correct format:

DOCUMENTARY STAMPS PAID

1 DATE 07 - 02 - 2025
M M D Y Y Y Y

PAY TO THE ORDER OF 2 Maria Dela Cruz

3 P 100,000.00

PESOS 4 One hundred thousand pesos only

BANK OF THE PHILIPPINE ISLANDS

5 Maria Dela Cruz Juan Dela Cruz
AUTHORIZED SIGNATURES AUTHORIZED SIGNATURES

1 DATE OF ISSUE

- ✓ Should follow the MM-DD-YYYY format

DATE 07 - 02 - 2025
M M D Y Y Y Y

DATE 7 - 2 - 2025
M M D Y Y Y Y

DATE 07 - 02 - 2025
M M D Y Y Y Y

- ✗ Other formats will be rejected

2 PAYEE NAME

- ✓ Can be written in traditional manner

PAY TO THE ORDER OF Maria Dela Cruz

- ✓ With or without asterisk(*) or dash (-) before and after

PAY TO THE ORDER OF ***Maria Dela Cruz***

- ✗ Payee Name with "and/or CASH" will be rejected

PAY TO THE ORDER OF Maria Dela Cruz or CASH

3 AMOUNT IN FIGURES

- ✓ Can be written in the following formats:

P 100,000.

P 100,000.00

P ***100,000.00***

P 100,000—

- ✗ No commas in the amount will be rejected

P 100000

4 AMOUNT IN WORDS

- ✓ Can be written in traditional manner

One-Hundred Thousand Pesos

- ✓ With or without the word "only"

One-Hundred Thousand Pesos Only

- ✓ With or without symbols (e.g. asterisk * or dash -) before and after

One Hundred Thousand Pesos

- ✓ Centavos may be expressed in words or as fraction (e.g. 35/100)

One Hundred Thousand and 35/100

5 SIGNATURE

- ✓ It can go beyond the provided boxes

Maria Dela Cruz Juan Dela Cruz
AUTHORIZED SIGNATURES AUTHORIZED SIGNATURES

- ✓ Two or more signatures may share one signature box

Maria Dela Cruz
Juan Dela Cruz
AUTHORIZED SIGNATURES AUTHORIZED SIGNATURES